LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Five members of the public attended the meeting.

Minutes of the meeting held on Thursday 4th September 2014
At 7.30pm in Launton Parish Hall

Present: Councillors: Ms Penny Stephens, Mr Ed Sanders, Miss Wendy Foster, Mr Howard Hill and Mr Simon Turner.

In attendance: The Clerk, Mr Keith Dixon

1. **To receive and accept apologies for absence**
   Apologies were received from Cllrs Fox, Thompson and County Cllr Mrs Fulljames

2. **To receive any Declarations of Interest in items on the agenda**
   There were none.

3. **To facilitate public participation with regard to items on the agenda**
   Mr Peter Cox addressed the Council about a forthcoming Bicester Chamber of Commerce – Bicester Vision meeting.
   Mr Roger Danson asked about the extent of the Council's maintenance in the Glades

4. **To confirm the minutes of previous meeting – Thursday 7th August**
   The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.
   Proposed: Councillor Turner **Seconded:** Councillor Stephens
   All in favour **Motion carried.**

5. **Report from Cherwell District Councillor for Launton**
   There was none.

6. **Report from Oxfordshire County Councillor for Launton**
   There was none.

7. **Finance and Governance**
   a. To receive a report from the Chairman and decide next steps regarding appointment of a new Clerk.
      The Chairman advised the Council that following an interview with Mr Niall Campbell he, along with co-interviewers Cllrs Foster and Sanders could unanimously approve his appointment to the role
      It was resolved that Mr Campbell be engaged subject to agreement over terms
      Proposed: Councillor Stephens **Seconded:** Councillor Foster
      All in favour **Motion carried.**

At this point the item was postponed until the end of the meeting to enable further discussion after the public had left.

   b. To confirm and approve expenditure for September and review income during August.

Payments for approval

Cheque No	Payee	Amount
200401	K Dixon	£344.00

200402	Mr Jefferies – Bus Shelter	£68.98
200403	HMRC	£95.40
200404	Continental Landscapes	£228.00
200405	Barlow and Sons	£74.95
S/O	Launton Lines	£150.00
Total Payments in	Sept 2014	**£961.33**

All above cheques drawn on The Co-operative Bank

Income Received Source	**Reason**	**Amount**
Co-operative Bank Current	Interest	£1.41
Bank of Ireland	Interest	£0.96
Total Receipts for Aug 2014		**£2.37**

Proposed: Councillor Hill **Seconded:** Councillor Stephens
All in favour **Motion carried.**

c. To acknowledge scrutiny and acceptance of previously circulated bank statements.
The above dated minutes were unanimously accepted.

d. To consider quotes received for repairs to The Glades footpath and tree removal (Open Spaces act 1906 ss10)
The Clerk had prepared a comparison of the quotes received for the work to remove trees and, separately, to repair the path.

At this point the Chairman asked the public to leave while consideration was given to the commercial details of the quotes. After discussion, the public were invited to re-join the meeting.

It was proposed that TL Jenkins be engaged to remove the trees and TLB Oxford to repair the path. The funds would be vired from the Asset Maintenance reserve to cover these costs.

Proposed: Councillor Turner **Seconded:** Councillor Stephens
All in favour **Motion carried.**

e. To consider the impact of changes to legislation concerning the recording of council meetings by the public.
The Chairman pointed out that several changes, of which recording meetings is one, will now necessitate redrafting of the Council's standing orders. And that February would be a good time to consider this further
It was resolved that the Council would pay for one delegate to attend OALC's briefing in October on the topic.

Proposed: Councillor Hill **Seconded:** Councillor Stephens
All in favour **Motion carried.**

f. Local Govt. spending powers for defibrillator (Public Health Act 1936 s234).
The Clerk pointed out that whilst his original belief was that the spend for the defibrillator should be approved under s137 of the LGA act 1972, he had received more recent information of a more specific law, and accordingly would record the expenditure under the above Public Health act as the appropriate power.

8. Planning

a. To discuss and decide upon Planning Applications received.

b. Planning Decisions

i. Application No.14/01063/F
Applicant Mr Ashley Payne
Proposal Single storey side and rear extension with loft conversion.
Location 24 Ancil Avenue, Launton, Bicester OX265DJ
Decision Granted – subject to conditions

9. Village Matters

a. Emergency Plan status
The Clerk reported that Cllr Fox had requested that this item be held over to a future date when he was in attendance.
Cllr Foster reminded members of the dates of OCC's open day events on community resilience

b. To review status of OCC's project to introduce traffic calming and a footpath in Station Rd.
The Clerk reported that some of the issues raised at the last meeting had been resolved namely, the path width was to be 1.2m, which had always been the intent, but was incorrectly recorded on the notice board plans, and that land ownership was being discussed by the respective parties directly. He was asked to make Mr Green's postal and email details known to other residents who wanted to have further discussions.

c. To report on repairs to the roadside gate in Station Rd.
The Clerk reported that a new gate had been purchased and that he had painted it in preparation for its reinstallation by Phil Bradford sometime in the next two weeks.

10. Correspondence

a. Correspondence received for action

i. Sally Harris Launton Playing Fields Assoc.- The drive to Launton Sports and Social Club
Mr Jim Harris had talked to the Chairman before the meeting and after discussion with members it was agreed that the next step was for him to meet with Sally Harris. It was noted that the Council is sympathetic to LPFA's efforts to find a resolution to the issue of maintaining the drive. **Action Chairman**

ii. Adrian Colwel CDC - Consultation on Proposed Modifications to the Submission Cherwell Local Plan 2014 (August 2014)
It was agreed that an extraordinary meeting would be necessary to consider, and if necessary, formulate a response to the consultation. The meeting will be at 7.30p.m. at the Parish Hall on the 25th September.
Councillors were advised that the document could be downloaded from the CDC website and was more easily read on screen.

b. Correspondence received for information (sent by email)
. There was none.

11. Reports

a. Chairman's Report
The Chairman reported that he had been invited, on behalf of the village, to attend the investiture of the new Rector at St.Edbergs

b. Clerk's Report
   There was none.

At this point the public were asked to leave the meeting so that the Council could consider terms of employment for the new Clerk which had been deferred earlier at item 7a.

Mr Campbell was invited to re-join the meeting and offered the position subject to agreement of the appropriate spinal column point.

12. **Date of next meeting** - Thursday 25th September 2014 In the Launton Parish Hall

The meeting closed at 8.48pm