

LAUNTON PARISH COUNCIL

Members of the Parish Council and the Parish Clerk had been available before the start of the formal meeting from 7.00pm to meet with the public. All plans and correspondence were available for viewing and comments. Four members of the public attended the meeting.

Minutes of the meeting held on Thursday 1st May 2014 At 7.30pm in Launton Parish Hall

Present: Councillors: Ms Wendy Foster, Mr Chris Fox, Mr Howard Hill, Ms Penny Stephens, Mr Ed Sanders Mrs Lesley Thompson and Mr Simon Turner,

In attendance: The Clerk, Mr Keith Dixon

1. Election of Chairman

It was resolved that Cllr Turner be elected Chairman.

Proposed: Councillor Fox

Seconded: Councillor Thompson

All in favour

Motion carried.

2. Election of Vice Chairman

It was resolved that Cllr Hill be elected Vice Chairman.

Proposed: Councillor ~~Foster~~ *ST*

Seconded: Councillor Stephens

All in favour Foster

Motion carried.

3. To receive and accept apologies for absence

There were none.

4. To receive any Declarations of Interest in items on the agenda

There were none.

5. To facilitate public participation with regard to items on the agenda

Mr Peter Cox addressed the Council regarding the recent consultation on Rights of Way management and asked that the Council support a call to remind residents of their responsibilities regarding keeping dogs under control on public rights of way over private land. Cllr Thompson agreed to draft a short article for inclusion in Launton Lines

6. To confirm the minutes of previous meeting – Thursday 3rd April 2014.

The above dated minutes were unanimously agreed as a true record and were signed by the Chairman.

Proposed: Councillor Turner

Seconded: Councillor Hill

All in favour

Motion carried.

7. Report from Cherwell District Councillor for Launton

There was none.

8. Report from Oxfordshire County Councillor for Launton

There was none.

9. Finance and Governance

- a. To acknowledge scrutiny and acceptance of previously circulated bank statements.

Previously circulated bank statements were reviewed and accepted.

- b. To review the Council's insurance arrangements and payment of annual premium.
Deferred to next meeting.

Signed

ST

Date

5/6/2014

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- c. To confirm and approve expenditure for May and review income during April.

Payments for approval

Cheque No	Payee	Amount
200376	K Dixon	£318.21
200377	Mr Jefferies – Bus Shelter	£68.98
200378	HMRC	£95.20
200379	OALC	£156.00
200380	Continental Landscapes	£228.00
S/O	ORCC	£65.00
S/O	Launton Lines	£150.00
Total Payments in May 2014		£1,081.39

All above cheques drawn on The Co-operative Bank

**Income
Received
Source**

Reason

Amount

Co-operative Bank Current	Interest	£0.85
Bank of Ireland	Interest	£1.09
CDC	New Homes Bonus	£527.00
CDC	Precept and CTRS Grant	£8,068.04
Total Receipts for April 2014		£8,596.98

Proposed: Councillor Turner
All in favour

Seconded: Councillor Hill
Motion carried.

- d. To consider, and if agreed approve, the level of financial support towards grass cutting in Island Pond Wood under S19 ss3a of the Local Government (Miscellaneous Provisions) Act 1976.

The Council, having had previously resolved to grant up to £279 p.a. towards grass cutting in the wood, considered the request to allow for three cuts per season i.e. £738p.a (if cut in conjunction with the village grass by the same contractor).

It was resolved to make the grant of £492 in the current financial year to cover two cuts and thereafter £738 p.a. subject to a review of this agreement in three years.

Proposed: Councillor Fox
All in favour

Seconded: Councillor Thompson
Motion carried.

Asset Management

- e. To review the Asset Maintenance Plan and consider and agree a schedule for a physical inspection of the assets.

A pro-forma of the maintenance plan for the year was considered and members with responsibilities in the plan agreed to make inspections in preparation for next meeting when the plan will be defined.

- f. To accept the previously circulated Parish Council Asset Register to 30.04 2014. The Council's Asset Register, which had been circulated before the meeting, was reviewed and accepted by the Council. Accordingly, it was signed by the Chairman.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

Annual Meeting Items

Signed

ST

Date

5/6/2014

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Applicant Mr and Mrs T Neal
 Proposal Provision of equestrian facilities
 Location Proposed equestrian facilities land north of Field Farm
 Business Centre Stratton Audley Rd, Launton.
 It was resolved that the Council had no comment or objection to
 make regarding this application.

Proposed: Councillor Turner
All in favour

Seconded: Councillor Stephens
Motion carried.

- ii. Application No.14/00454/F
 Applicant Mr Dominic White
 Proposal Material Change of use of Ministry of Defence workshop use
 to office and workshop use.
 Location Building 102 Engine test House, Buckingham Rd,
 Caversfield
 It was resolved that the Council had no comment or objection to
 make regarding this application.
- Proposed:** Councillor Turner
All in favour
- Seconded:** Councillor Hill
Motion carried.

Planning Decisions

- iii. Application No.14/00209/F
 Applicant: Bicester Heritage Ltd
 Proposal Change of use from Defence workshop to office and
 ancillary residential use. The development will include
 minor alterations to the existing structure as indicated on
 the proposed plans and a general refurbishment of the
 existing building.
 Location Building 82 RAF Bicester Buckingham Rd Bicester.
Decision Granted subject to conditions
- iv. Application No.14/00205/F
 Applicant: Mr David Brind
 Proposal Two storey extension to both sides of existing house and
 porch.
 Location Belmont Bicester Rd, Launton, Bicester OX26 5DP
Decision Granted subject to conditions
- v. Application No.14/00092/F
 Applicant: Mr Paul Davis
 Proposal Erection of 2 no. 3 bedroom dwellings
 Location Land adjacent to No 6 Blenheim Drive Launton
Decision Refused

11. Village Matters

- a. To receive a report from the Clerk on the efforts to raise grant funding to improve
 the footpath in West End.

The Clerk reported that, following a meeting with Matt Ball of OCC Countryside Access
 Team and an OCC approved contractor, a specification for the improvement work had
 been created and a quote of £3730 received to undertake the work.

The Clerk was directed to enquire of CDC Planning, whether there any funding was
 available from the forthcoming Chestnut Close development and Cllr Turner agreed to
 make enquiries of Cllr Mrs Fulljames.

Action Clerk and Cllr Turner

Signed

ST

Date

5/6/2014

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b. **Emergency Planning**

Cllrs Turner and Stephens will meet before next meeting when next steps will be considered.

c. **To report progress towards the installation of a village defibrillator funded by the New Homes Bonus Scheme.**

Cllr Thompson reported that orders had been placed for both the defibrillator and a cabinet to house it. After delivery, training sessions would be organised for members of the public and arrangements will be made to install the cabinet in The Bull pub car park.

d. **To receive a report from the Clerk on the progress towards the installation of a footway in Station Rd.**

The Clerk reported that Ralph Green of OCC had provided three proposals for consideration regarding a footpath and traffic calming in Station Rd. Consideration of these options was deferred until the next meeting

12. Correspondence

a. **Correspondence received for action**

- i. **Jamie McNaught – Quote for footpath improvement**
See item 11a above.

- ii. **Ralph Green OCC – Station Rd Footway**
See item 11d above.

b. **Correspondence received for information**

Sent by email

- i. **Paul Harris OCC – Consultation on draft Rights of Way Management Plan (RoWMP)**
ii. **Helen Marshall CPRE – Proposed Housing Numbers for Cherwell District**
iii. **Rt Hon Tony Baldry MP – Horton Hospital**

13.

a. **Chairman's Report**

There was none.

b. **Clerk's Report**

There was none.

14. Date of next meeting – 5th June 2014, in the Parish Hall, Launton

The meeting Closed at 8.40p.m.

Signed



Date

5/6/2014

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